

**English 2326: American Literature**  
**Policy Statement**  
**Levelland Campus**  
**Spring 2024**

**Instructor:** Kay McClellan  
**Office:** Cm 101  
**Office Phone:** 806-716-2437  
**E-Mail:** [kmcclellan@southplainscollege.edu](mailto:kmcclellan@southplainscollege.edu)  
**Office Hours:** MTWT 12:15-1:00; MW 2:15-2:30;  
TR 2:15-4:00; Fri. 12:00-1:00; and by appointment

**Section 001:** 2:30-3:45 MW CM 105

**Health Concerns/Sickness:**

\*Please practice good hygiene when you're in SPC buildings, particularly our classroom.

\*If you're running a fever or think you have the flu, Covid, or another virus, please do not attend class.

**\*For COVID-19 [from Nurse DeEtte Edens]:**

If you are experiencing any of the following symptoms, please do not attend class and either seek medical attention or get tested for COVID-19:

- Cough, shortness of breath, difficulty breathing
- Fever or chills
- Muscles or body aches
- Vomiting or diarrhea
- New loss of taste and smell

Please notify DeEtte Edens: [dedens@southplainscollege.edu](mailto:dedens@southplainscollege.edu) or 806-716-2376

**Nurse Edens will send documentation to your professors so that your absences can be excused.**

\*The home tests are sufficient but students need to submit a photo of the positive result. The date of test must be written on the test result and an ID included in the photo. If tested elsewhere (clinic, pharmacy, etc.), please submit a copy of the doctor's note or email notification. Results may be emailed to DeEtte Edens, BSN, RN

\*Please notify **DeEtte Edens** if you test positive to verify dates before returning to class.

\*A student is clear to return to class without further assessment if they have completed the 5-day isolation period, the symptoms have improved, and they are afebrile for 24 hours without the use of fever-reducing medication.

\*Please contact DeEtte Edens prior to your return date if still symptomatic at the end of the 5-day isolation.

\*Exposed individuals will not be required to quarantine. If exposed, SPC does request individuals closely monitor themselves. If an individual does become symptomatic, please do not attend class or work and be tested.

\*SPC will follow the recommended 5-day isolation period for individuals who test positive. **Please note that day 0 is the date of positive test. Day 1 begins the next day after the date of positive test.**

## **Health Concerns/Sickness: (continued)**

\*Please email me about the situation: [kmcclellan@southplainscollege.edu](mailto:kmcclellan@southplainscollege.edu)

\***Exposed individuals will not be required to quarantine for Covid**, but SPC does request individuals closely monitor themselves. Please be considerate of the classmates who sit around you.

\*If you're only quarantined for a week, you can catch up when you get back to class.

\*If you're quarantined for more than a week of class, please email your assignments to me as **attachments in Word; I don't accept documents sent in Google Docs or Blackboard.**

\*You won't be penalized for absences as long as you've submitted the documentation; however, you'll need to turn in all assignments in a responsible, timely manner and keep up with the rest of the class.

**Prerequisites:** ENGL 1302

**Credit: 3 Lecture: 3 Lab: 0**

## **Course Description:**

This course is a study of selected significant works of American literature and may include the study of movements, schools, or periods.

## **Course Purpose:**

English 2326 introduces students to some of the great works of American literature, from the Colonial Period through the present, which helped to shape modern literature, language, and culture. This course includes the general historical background, as well as the principles of literary criticism appropriate to the literature.

**Textbooks and Other Materials:** \*Hammett, *The Maltese Falcon*

**ISBN #978-0-679-72264-9**

\***Kay McClellan: *English 2326 Workbook***

\***a flashdrive**

## **This course satisfies a Core Curriculum Requirement:**

the Language, Philosophy, and Culture Foundational Component Area

## **Core Objectives addressed:**

\***Communications skills**--having effective written, oral and visual communication

\***Critical thinking skills**--employing creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information

\***Social Responsibility**--having intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

\***Personal Responsibility**--connecting choices, actions, and consequences to ethical decision-making.

**Student Learning Outcomes:** Upon successful completion of the course, students will:

1. Understand the distinguishing elements of non-fiction, fiction, poetry, and drama for the time period;
2. Understand the major elements of literature that are highlighted by the instructor;
3. Be able to discuss the distinguishing characteristics of American literary movements and analyze literary works as expressions of individual or communal values within the social, political, cultural, or religious contexts of different literary periods;
4. Show an understanding and competent application of the elements of the writing process in all writing situations as developed in English 1301 and 1302;
5. Show an understanding and refinement of the skills of expository and argumentative writing already developed in English 1301 and 1302;
6. Apply critical thinking to the study of literature and to the writing of analytical essays;
7. Use a library and relevant internet sources for research purposes;
8. Research and write an accurately documented paper, using MLA style or other;
9. Participate in class discussions and group work over the literature in the course;
10. Make constructive suggestions for others' work during peer critiques or presentations.

**Course Evaluation:**

Students' work will be evaluated by means of A, B, C, D, or F: Superior, Good, Average, Poor, or Unacceptable. Numerical grades are assigned for convenience in averaging grades only. All assignments must be completed and turned in on the date due before students are eligible to pass the class. Late work may be dropped one letter grade. **Students who have not turned in all the assigned work by the final drop day for instructors will be dropped from the course.**

**Essay/Paper Assessment Guidelines:**

- \*The "A" essay should be correctly formatted in MLA style in Courier New #12 with only a few spelling, wrong word, and minor grammatical or punctuation errors. It should be on an appropriate topic and have a good title and transitions. The introduction should have a specific thesis as the first or last sentence. The conclusion should have a restated thesis as the first sentence, sum up, draw conclusions, and not contain new material (all relevant material should be presented in the body paragraphs). Each body paragraph should be well supported and have a topic sentence as its first sentence that specifically corresponds back to the thesis by using the appropriate supporting point from the thesis. There should be no major grammatical errors. The essay should be thoughtful, parallel, focused, and developed, with each paragraph having a minimum of three sentences.
- \*The "B" essay contains all of the above with one or two types of major grammatical errors.
- \*The "C" essay has a thesis, introduction, and conclusion, but lacks support and/or has three to four types of major grammatical errors.
- \*The "D" essay contains one or more of the following: lacks a strong thesis, organization, or focus (paper doesn't follow thesis) or has formatting errors or multiple spelling and/or grammatical errors.
- \*The "F" essay doesn't meet the minimum requirements. Some examples of "F" essays are those that 1) are written on an unapproved or inappropriate topic; 2) do not meet the minimum word count; 3) are not written in the correct format; 4) have fewer than four paragraphs; 5) are unreadable; or 6) are offensive/inflammatory (like saying those who don't agree with the writer are morons, etc.).

**Grading Policy:**

- 25%--Unit Tests
- 25%--Daily Quizzes
- 25%--Assessment
- 25%--Literary Paper: no paper will be accepted from people who don't attend the Rough Draft Days
- 100%--Total

**Two Ways To Be Exempt From the Final:** 1. have **1 or 0 absences**; or  
2. have **an A average**.

### **Missed Quizzes:**

\*Reading quizzes can't be made up;

\*Video quizzes can be made up **if the student passes the quiz**; passing a video quiz will give the student a quiz grade and make up for the absence.

### **Missed Tests:**

A missed test needs to be made up with a week of the student's return to class.

### **Late Work:**

\*Take-Home Tests will be accepted on the due date or the following class period without penalty; they won't be accepted after that.

\*The Literary Paper or its Revision will be accepted on the due date or the following class period without penalty; **after that, the paper will be dropped a letter grade for each day (Mon.-Fri.) it's late**; it won't be accepted after the last day of regular class.

**Student Responsibilities:** Students are expected to

1. Be on time and regularly attend class.
2. Be responsible for having an appropriate attitude and using appropriate language in academic environments; not use condescending, inflammatory, threatening, or profane rhetoric, whether verbally or in written form, in academic environments.
3. Have respectful behavior toward instructor and classmates in order to contribute to the atmosphere necessary for learning.
4. Be responsible for courteous actions to others, especially by putting away cell phones and other distractions while in class.
5. Be responsible for writing down all grades and applying them to the grading scale used for the class, which is shown in the course's policy statement/syllabus.
6. Submit all assignments in accordance with due dates, formats, and requirements.
7. Avoid all forms of cheating and plagiarism on all assignments, including improper collaboration.
8. Ask questions when something is unclear.

**SPC Attendance Policy:** (4.3.5 Attendance)

\*Students are expected to attend all classes to be successful in a course.

\***When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed.** It is the student's responsibility to complete work missed within a reasonable period as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. **Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first-class meeting.**

\***Students who enroll in a course but have never attended by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records.** It is the student's responsibility to verify administrative drops for excessive absences. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate, and the student will owe any balance resulting from the adjustment.

## **My Attendance Policy:**

For students to learn what they should in the class, they need to be present. Students who miss 30 minutes of the class period will be counted absent. Excused absences are absences when a student is on a school trip and has provided documentation or has a documented illness or hospital stay. **Students will lose a letter grade in the course for each unexcused absence over 4 absences.** Students who are borderline (59, 69, 79, 89) at the end of the semester will be moved up a letter grade if they have 1 or 0 absences. **The final is optional for students with an A average or 1 or 0 absences.**

## **My Policies Regarding Covid (Including Attendance):**

\*Please practice good hygiene when you're in SPC buildings, particularly our classroom.

\*If you are quarantined and/or catch Covid:

1. please stay home until you're safe to be around others;
2. please email me about the situation: [kmcclellan@southplainscollege.edu](mailto:kmcclellan@southplainscollege.edu)
3. please contact **DeEtte Edens: 806-716-2376** or [dedens@southplainscollege.edu](mailto:dedens@southplainscollege.edu)

\*she's the one who'll send me (and all your other professors) documentation so that your absences can be excused

\*If you have questions, either email me [kmcclellan@southplainscollege.edu](mailto:kmcclellan@southplainscollege.edu) or call me: **806-716-2437**, and I'll be happy to try to answer them.

\*For those who are quarantined for an extended period of time (more than a week of class), please email your assignments to me as **attachments in Word; I don't accept documents sent in Google Docs or Blackboard.**

\*You won't be penalized for absences as long as you've submitted the documentation; however, you'll need to turn in all assignments in a responsible, timely manner and keep up with the rest of the class. Every situation is different, and I'll do my best to help you through this.

## **Ethics: Plagiarism, AI, and Cheating:**

\*There is zero tolerance for academic dishonesty in this course. Do not under any circumstances use words you didn't write in an essay or assignment without proper documentation. If you're not sure about proper documentation, you must reach out via email or office hours to ensure academic integrity. Plagiarism will automatically result in an F for the assignment and can result in getting dropped from the course with an F. In addition, an Academic Dishonesty Report may be filed with the Dean of Students.

\*In this class, all drafts of papers should be saved separately to the student's folder on the hard drive of the student's computer in CM 123.

\***During the semester, if there appears to be a major discrepancy in a student's writing between what's submitted for grades and the student's in-class writing,** the student will be required to write an additional in-class essay. I'll take into account that it is an in-class paper, and regardless of the student's course average, if the student's writing doesn't substantially match what the student has been turning in throughout the course, then I reserve the right to assign a different final grade for the course, or the student may fail the course altogether because of not doing his/her own work.

## **SPC English Department Plagiarism, AI, and Cheating Policy:**

\*Students are expected to do their own work on all projects, quizzes, assignments, and papers. A failure to comply with this policy may result in an F for the assignment and/or being dropped from the course with an F if circumstances warrant.

### **Plagiarism violations include, but are not limited to, the following:**

1. Using Artificial Intelligence websites or apps **to generate, revise, or translate all or part of a paper or other assignment;**
2. Turning in a paper that has been purchased, borrowed, or downloaded from another writer or from an online site;
3. Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
4. Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them;
5. Submitting an assignment for this course that you also submitted to another course without my express approval;
6. Missing in-text citations and/or missing works cited entries.

### **Cheating violations include, but are not limited to, the following:**

1. Obtaining an examination by stealing or collusion;
2. Discovering the content of an examination before it is given;
3. Using an unauthorized source of information (notes, textbook, texting, internet, Quizlet, etc.) during an examination, quiz, or homework assignment;
4. Entering an office or building to obtain unfair advantage;
5. Taking an examination for another;
6. Altering grade records;
7. Copying another's work during an examination or on a homework assignment;
8. Rewriting another student's work in Peer Reviews so that the writing is no longer the original student's;
9. Taking pictures of a test, test answers, or someone else's paper

### **Please access the following link for SPC Policy on:**

\*Intellectual Exchange Statement

\*Disabilities Statement

\*Non-Discrimination Statement

\*Title IX Pregnancy Accommodations Statement

\*CARE (Campus Assessment, Response, and Evaluation) Team

\*Campus Concealed Carry Statement

\*Artificial Intelligence Statement

<https://www.southplainscollege.edu/syllabusstatements/>

## **Student Code of Conduct Policy:**

Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. **Student conduct that disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.**

**Papers:** \* **In Class Writing:** \*No paper will be accepted from students who do not write a significant portion of their paper in class.

\***Papers not abiding by current MLA formatting will not be accepted:**

\***Font:** use Courier New #12

\***Spacing:** double space throughout the paper (**even in heading**)

\***Margins:** have a one inch margin all around the page

\***Header:** the student's last name and page number should be in the top right corner of each page

\***Heading** (on first page only): student's first and last name

Prof. McClellan

Engl 1301--section number

Due date of paper

## Technology:

\***SPC username and password:** email: [helpdesk@southplainscollege.edu](mailto:helpdesk@southplainscollege.edu) or call: the SPC Help Desk at 806-716-2600

\***SPC student email access:**

\*If you haven't already, you must go ahead and activate your SPC student email account. Not only will you need access to your SPC email account to receive TURNITIN digital paper submission receipts for our class, but you must use it to communicate with me.

\*Your SPC Email address is: **yourSPCusername@southplainscollege.edu** (ex. [jsmith1234@southplainscollege.edu](mailto:jsmith1234@southplainscollege.edu)).

\*Your student email password is the same as your Blackboard password. If you need help, call the SPC Help Desk at 806-716-2600.

\*To access your SPC email account, log in to MySPC here

\*You can also set up access to your SPC email account through mobile phone mail apps, such as default smartphone Mail app or the Outlook app.

\*Check with the SPC Help Desk for assistance: 806-716-2600.

\***Computer Help:** need help with your computer, laptop, email address, username, or password?

[helpdesk@southplainscollege.edu](mailto:helpdesk@southplainscollege.edu)

806-716-2600

\***Blackboard Help:**

\***Email:** [blackboard@southplainscollege.edu](mailto:blackboard@southplainscollege.edu)

\*Be sure to include your full name, your instructor's name, the course and section number, and a detailed description of the problem.

\*The [blackboard@southplainscollege.edu](mailto:blackboard@southplainscollege.edu) account is monitored from 8:00 a.m. – 10:00 p.m., Monday – Sunday.

\*You can expect a response within 24 hours by email; however, the average response time is less than one hour.

\***Phone:** 806-716-2180 (available 8:00 AM-4:00 PM Monday through Friday, except on holidays)

\***Online:** click on the Help link listed in the Blackboard course menu.

## **Tutors:**

\***Levelland English Dept. Writing Lab:** CM 112

### \***SPC Tutors:**

Tutoring is FREE for all currently enrolled students. Make an appointment or drop-in for help at any SPC location or online! Visit the link below to learn more about how to book an appointment, view the tutoring schedule, get to know the tutors, and view tutoring locations:

<http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php>

- **Email:** [tutoring@southplainscollege.edu](mailto:tutoring@southplainscollege.edu)
- **Phone:** 806-716-2538

\***Tutor.com:** You have 180 FREE minutes of tutoring on tutor.com a week; resetting every Mon.

\***To access Tutor.com:** \*log into Blackboard

\*click on the tools option in the left-hand menu bar

\*click on the Tutor.com link

\***Tutor.com tutor hours:** Mon.-Thurs. 8:00 PM-8:00 AM

Fri. 6:00 p.m.--8:00 a.m. Mon. morning

**For Questions:** email: [tutoring@southplainscollege.edu](mailto:tutoring@southplainscollege.edu)  
or call 806-716-2538



## Class Rules

**\*Violating a class rule can result in a student's being dropped from class with an F.**

**\*Students will be dropped with an F if they:**

- \*Create a hostile working and learning environment; this could be by slamming books, muttering under their breath, yelling, being combative, or otherwise demonstrating abusive behavior.
- \*Use obscenity, crudeness, or rudeness when addressing me or their classmates.
- \*Take pictures of example papers, quiz answers, or test answers.
- \*Plagiarize, have someone else write the paper, or use artificial intelligence when writing papers.

**\*Hoods, Earphones, and Earbuds may not be worn in class.**

**\*Example Papers:**

- \*Anyone who leaves the classroom before all example papers are accounted for or who takes a picture of them will be given an **F in the course**.
- \*Anyone who leaves the classroom with an example paper will be given an **F in the course**.

**\*Computer Etiquette:** \*Do not change ANY of the settings on the computers.

**\*Classroom Etiquette:**

- \*You need to stay on task (no talking, texting, surfing the net, etc. while class is in session).
- \*You shouldn't make inappropriate remarks, use profanity, or be combative.
- \***You shouldn't make noise with electronic gadgets.** If you're in a true emergency situation, take your call/text in the hall, take care of your business, and don't disturb the class when you come back.
- \*You shouldn't be talking when I'm talking or when a classmate is asking a question.
- \*Drinks should have lids or caps.

**\*Writing Perimeters:** Do not write on things that are:

- \*illegal
- \*X rated
- \*offensive (including using a condescending or inflammatory tone)
- \*concerning hate groups
- \*concerning blood and guts (including abortion, butchering an animal, trapping, taxidermy)

**\*Note:** The instructor reserves the right to modify the course syllabus and policies as well as notify students of any changes at any point during the semester.

**Kay McClellan**  
**English 2326 Syllabus**  
**Spring 2024**

**\*This is a tentative calendar; the instructor reserves the right to change assignments and due dates if necessary.**

**Week 1:** Introduction to Course; Literary Terms and Genres;  
The American Dream; MLK; Romanticism/The Detective Story/Gothic/Transcendentalism

**Week 2:** The American Dream; Romanticism/The Detective Story/Gothic/Transcendentalism; Poe

**Week 3:** Poe; *Dark Shadows*

**Week 4:** *Dark Shadows*; Irving; Iroquois Legends

**Week 5:** **Test #1 due;**  
Realism/Naturalism/The New Poetry-Symbolism/Science Fiction; Cable; Chopin

**Week 6:** Chopin; **Test #2 due;** Hard-Boiled Detective; Hammett

**Week 7:** Hammett

**Week 8:** Hammett; Caspary

**Week 9:** Caspary; **Test #3 due**  
Modernism/Existentialism; Thurber

**Week 10:** Steele; Hemingway; Welty; The Literary Paper Assignment

**Week 11:** Rough Draft Days: for your Lit Paper to be accepted, you must attend the Rough Draft Days  
**Rough Draft Due--Your Completed Rough Draft is due at the first of the period;**  
it should have documentation and a Work cited entry; if your Rough Draft isn't checked  
by me by the end of the period, you'll lose a letter grade on the paper

**Week 12:** **Literary Paper due; Test #4 due**

**Week 13:** Soft-Boiled Detective; *Psych*; **Assessment;**

**Week 14:** Postmodernism/Social Activism/Fantasy/Game Literature/Magical Realism  
LeGuin; Poetry; Course Averages; Review for Final

**Final:** Section 001: Mon., May 6: 1:00 Cm 105